

To: Sanchez, Yolanda[Sanchez.Yolanda@epa.gov]; Lombardi, Marc[marc.lombardi@woodplc.com]
Cc: Sullivan, Julie[sullivan.julie@epa.gov]; Brown, Anthony R (RM)[anthony.brown@bp.com]
From: Lombardi, Marc
Sent: Mon 1/15/2018 7:09:25 PM
Subject: RE: Leviathan Mine Annual Technical Updates Meeting || Webinar

Yolanda,

Sounds good. Couple of questions/items:

1. I can set up the webinar and forward the information to both you and Julie so that you can disseminate to the invited participants. What time to you anticipate the meeting will end? I need to know so that I can set both start and end times when I schedule it in GoToMeeting.
2. Last year I believe we used the Sheriff's Department speaker phone and computer to run the presentations.
 - a. I will bring a backup speaker phone, laptop and projector.
3. If Julie can request that all presenters email their presentations to me by 12 noon on February 1st I will pre-load them onto one USB thumb drive.

Thanks,

Marc

Marc R. Lombardi, CEM, PG

Amec Foster Wheeler's parent company is now owned by Wood plc

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From: Sanchez, Yolanda [mailto:Sanchez.Yolanda@epa.gov]
Sent: Friday, January 12, 2018 3:29 PM
To: Lombardi, Marc <marc.lombardi@woodplc.com>
Cc: Sullivan, Julie <sullivan.julie@epa.gov>; Brown, Anthony R (RM) <anthony.brown@bp.com>
Subject: RE: Leviathan Mine Annual Technical Updates Meeting || Webinar

Marc,

I was able to connect with the Dawn Beck at the Carson Sherriff's Department (DBeck@carson.org or 775-283-7895). Dawn confirmed that the room should work just like last year (described in my email below). I believe Julie would like to start the meeting around 10 am. So, I asked Dawn to meet with us at 9 am for final AV set-up.

If AMEC Foster Wheeler is able to provide the webinar platform, a telephone line, a laptop to run the webinar, a USB thumb drive with the presentations pre-loaded, and a back-up speaker telephone for the room, then we are set! It is possible for you to bring a back-up projector? I typically do, but my travel schedule will not allow for me to do that.

I will be out of the office Jan 19-29 and in the field supporting another site Jan 30-31. So if anything changes with the AV needs, feel free to reach out to Dawn directly.

Thank you,

Yolanda Anita Sanchez, MS, MPA

US Environmental Protection Agency || Region 9 || **Superfund Division** || Community Involvement

Desk: 415-972-3880

"Start where you are. Use what you have. Do what you can." - Arthur Ashe

From: Lombardi, Marc [<mailto:marc.lombardi@woodplc.com>]
Sent: Monday, January 8, 2018 4:44 PM
To: Sanchez, Yolanda <Sanchez.Yolanda@epa.gov>
Cc: Sullivan, Julie <sullivan.julie@epa.gov>; Brown, Anthony R (RM) <anthony.brown@bp.com>
Subject: RE: Leviathan Mine Annual Technical Updates Meeting || Webinar

Yolanda,

We are available to assist in coordinating the Annual Technical Meeting webinar again. Let me know what you find out from the Sheriff's Department and how we can be of assistance.

Thanks,

Marc

Marc R. Lombardi, CEM, PG

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From: Sanchez, Yolanda [<mailto:Sanchez.Yolanda@epa.gov>]
Sent: Friday, January 05, 2018 12:08 PM
To: Lombardi, Marc <Marc.Lombardi@amecfw.com>
Cc: Sullivan, Julie <sullivan.julie@epa.gov>
Subject: Leviathan Mine Annual Technical Updates Meeting || Webinar

Hello, Marc! It's that time of year again – for us to discuss supporting a webinar for the annual technical updates meeting.

I wanted to confirm that AMEC Foster Wheeler is still willing to take the lead on the webinar this year. As you know, over the past few years you have provided the webinar platform, a telephone line, a laptop to run the webinar, a USB thumb drive with the presentations pre-loaded, and a back-up speaker telephone for the room. And, that support has been phenomenal!

We currently plan to host the meeting at the Carson City Sheriff's Department. Today, I am reaching out to them on our AV needs for the meeting. I'm unclear who our contact is this year.

In the past, the Sheriff's Departments was able to support a phone connection, a speaker phone, the presenter laptop that is connected to the internet. Last year, you were able to download "Go to Meeting" to the computer (no administrator logon needed). I remember two AV messages from last year: 1) we cannot hook an outside laptop into their system, and 2) we should turn the computer on first (before the screens). As we have previously done, it would be best to have the "host" of the meeting be a different computer than the "presenter" in the room.

I will let you know what I find out from them.

Yolanda Anita Sanchez, MS, MPA

Environmental Health Scientist

US Environmental Protection Agency || Region 9 || **Superfund** || Community Involvement

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"When it is dark enough, you can see the stars."

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